

Bear Pit Theatre Fundraising Policy

1. Policy Statement

The Bear Pit Theatre is committed to ethical and transparent fundraising practices that respect the rights and privacy of donors and comply with all relevant laws and regulations. This policy outlines the principles and procedures that guide our fundraising activities.

2. Scope

This policy applies to all fundraising activities conducted by or on behalf of the Bear Pit Theatre, including solicitation of donations, grants, sponsorships, and legacies.

3. Fundraising Principles

Our fundraising activities are guided by the following principles:

- Integrity: We will be honest, transparent, and accountable in all our fundraising activities.
- Respect: We will respect the rights and privacy of donors and treat them with courtesy and respect.
- Compliance: We will comply with all relevant laws and regulations governing fundraising activities.
- Stewardship: We will use donated funds efficiently, effectively, and in accordance with donors' wishes.

4. Fundraising Methods

We may use the following methods to raise funds:

- Direct mail appeals
- Online donations via our website
- Individual giving programs
- Corporate sponsorships
- Grants from trusts and foundations
- Fundraising events
- Legacy giving

5. Acceptance of Donations

- We will accept donations that support our mission and values and are aligned with our strategic priorities.
- We reserve the right to refuse any donation that we believe may compromise our integrity, independence, or reputation.
- We will not accept donations from sources that are known to engage in illegal or unethical practices.

6. Use of Donated Funds

- We will use donated funds efficiently and effectively to advance our mission and strategic priorities.
- We will respect donors' wishes regarding the use of their donations, subject to our legal and fiduciary responsibilities.
- We will maintain accurate and transparent records of the use of donated funds.

7. Donor Rights and Privacy

- We respect the right of donors to be informed about how their donations are being used.
- We will provide regular updates and reports to donors on the impact of their support.

- We will respect the privacy of donors and will not share their personal information without their consent, except as required by law.

8. Gift Acceptance and Recognition

- We will acknowledge all donations in a timely and appropriate manner.
- We will recognise donors' contributions in accordance with their wishes and our donor recognition policy.
- We will have a clear and transparent gift acceptance policy that outlines the types of gifts we can accept and the conditions attached to them.

9. Fundraising Ethics

- We will not engage in any fundraising practices that are illegal, unethical, or may damage the reputation of the theatre.
- We will not use misleading or exaggerated claims in our fundraising communications.
- We will not exploit vulnerable people or use undue pressure to solicit donations.

10. Monitoring and Review

- The effectiveness of this policy will be monitored by the Board of Trustees and reviewed annually or sooner if required due to changes in legislation or circumstances.

This policy was last reviewed on 22 May 2024

Signed:

Chair of Trustees